

Minutes of the Club Council Meeting

Tuesday 23rd May 2023 at 18.00 in the Blencathra Room

	Present: Les Balmer (Chair) (LB), Ladies Captain Liz Horlacher (LH), Club Vice Captain Nigel Scott (NS), John Taylor (JT), Gavin Oliver (GO), Darren Whitfield (DW), Stephen Johnson (SJ), Gail Gravett (GG), Richard Hellon (RH). Carol Slinger (Minutes secretary)	ΑΟΤΙΟ
1.	Apologies Joan Armstrong, Javid Latif.	
	Minutes of previous meeting The minutes were circulated to all attendees of the Council meeting held on 27 th April were agreed as a true record of the meeting and sent for publication on 5 th May 2023.	
2.	Matters arising 2.10.6 Feedback on a Shared Document System for use of Council Members. GG Carried Forward. 2.8.3 Information to send out to members regarding taking up sponsorship of the holes. GG Completed in May Newsletter. 2.10.1 Review which signs on footpaths etc. to purchase on the basis of health and	
	 safety. SJ & RH - Signs agreed and ordered. 4.5 Creditors and debtors included within in the finance minutes. SJ Actioned. 5.1 Fire Warden training to be arranged for PGC staff. RH - Beacon Fire supplying costs for Fire Warden Training 	
	5.6 Presentation of plans for the clubhouse refurbishment RH - Being discussed fully at the next house committee meeting.	
	 7.6 Possible sponsors for the teams. GG Ongoing. 8.3 Review of each section's website pages and update appropriately All - Chairs Ongoing. 8.5 Quarterly updates of progress made to date sent to GG. All - Chairs Completed. 11.3 Draft responses circulated and approved by the Council. SJ Completed. 11.5 Items on the website, which were brought to the Council's attention through correspondence, updated. GG Ongoing. 11.6 Letter responded to regarding the membership communication that was sent out regarding the disciplinaries. SJ Completed 12.2 Tidying-up of the website notices posted about the 'Course Status' GG/GO Actioned. 12.4 Review of the buggy policy. DW/GO Use of buggies is covered in the R&A rules and with decisions made by relevant competition committees. 	
3.	Correspondence 1. An email from Gwyn Jones regarding the disciplinaries. LB to respond by thanking	LB
	 Gwyn for her correspondence. 2. A request from Brampton GC, who are hosting the County Strokeplay Championships, regarding the possibility of setting up an arrangement where PGC would reserve a limited number of tee times for Brampton members to play at PGC during the 2023 Strokeplay Championship, and this arrangement would be 	
	during the 2023 Strokeplay Championship, and this arrangement would be reciprocated when PGC hold the Championships in 2024. All agreed and LB to respond.	LB

4.	Health and Safety	
4.	<u>Health and Safety</u> 1. After the police had to be called to attend a breach in security at the greenkeepers shed, RH reported that the current process is lacking. RH and GO to formalise a procedure for any future incidents of this type.	RH & GC
	RH will also set-up a process and procedure for all PGC's premises, and this will include the provision of a key safe to hold all master keys etc.	RH
	 2. Safety is at risk when delivery drivers reverse up to the Professional's shop entrance. RH to look at a way to control the hazard. 3. It has been reported that cyclists have been riding over the 4th and 10th greens and 	RH
	have been abusive to members when challenged. The Council appreciates that this is difficult to control. However, members are asked to continue to report such incidents	
	to the Council, meanwhile LB to contact the police to see if they can monitor the situation.	LB
5.	Finance	
	1. SJ gave the bank balances as at 30 th April 2023: PGC: £129,176.31	
	Reserve Account £150,000.00 PGC Ltd: £28,720.97	
	Cumberland BS £116,799.04	
	Compared to previous year: PGC: £207,786.83	
	PGC Ltd: £34,129.86	
	Cumberland BS £116,462.16	
	Aged Debtors £7,600.00 as at 18 th May 2023 Aged Creditors £16,793.10 as at 18 th May 2023	
	 Club membership now stands at 582 compared with 570 the previous month. LB is meeting with the Pros to discuss if an upgrade to the full BRS package is required and viable. 	LB
	4. SJ and LH are meeting to discuss finances and the running of the Ladies Opens.5. LB has researched local internet providers with the aim of improving the current	SJ & LH
	service. Online Systems and Grain Telecoms have both been recommended. LB to make further enquires and feedback to Council.	LB
6.	House	
	1. There was a discussion about the use of the function room when it clashes with	
	PGC members use of the clubhouse, RH said that the House Committee will work on	
	an agreement which would need to be signed by function room users. Included in the agreement would be the requirement for a deposit to be paid to cover cleaning and	
	any damage etc.	RH
	2. The BRS system has a function that can be used to control all bookings for rooms,	
	golf and catering. RH to work with the Pros, admin staff and caters to formalise the	
	process so that all bookings are recorded fully and in one place.	RH
7.	Course	
	1. GO reported that there have been numerous problems with the irrigation system	
	recently. SJ asked GO to provide him with the costs incurred to fix the problems.	GO

	2. LH raised an issue with the vertidraining which was carried out during a Ladies	
	competition, meaning that some greens had been done and others not. GO to discuss	GO
	this with the Greens Staff to reduce the likelihood of it happening in future.	
	3. Some ball washers around the course will not hold water. The ones that do work	
	are to be relocated and spaced out around the course, the broken ones removed and	GO
	possibly repaired.	
	4. LH said that there seemed to be some confusion about the use of the practice area	
	where members appear to have been told that they can't hit more than one ball to	
	the practice greens. It was agreed that members should be able to hit as many balls	
	as they wish into the practice greens. LB will discuss this with the Professionals and	LB
	report back.	
8.	Golf	
	1. Members are reminded that, after a competition, they must enter their scores into	
	the computer in the foyer.	
	2. LB has ascertained what membership information is required by the Handicap	
	Officers in order for them to fulfil their reporting requirements to WHS, and he will	
	ask the Professionals to provide this information to Allan Ellison/Ruth Coleby	
	3. Comments regarding the inclusion of Twos entry fees being included with	LB
	competition fees have been duly noted.	
	4. DW has proposed an upgrade to the BRS system so that it performs on a par with	
	the previous software regarding leader boards and scoring.	
9.	Communications/IT	
	1. GG thanked Council members for their input into the members newsletter which is	
	to be sent out imminently.	
	2. To date GG hasn't received any information from Council members of changes	
	needed to their area(s) of the website. She asked for these to be submitted to her as	
	soon as possible.	All
10.	Constitution	
	1. The committee charged with identifying the next Club Vice-Captain and President	
	has now scheduled meetings. Recommendations from this committee will be placed	
	before the Council for ratification prior to seeking approval from the Club	
	membership at the next AGM.	
	2. The Junior Committee 2023 is to be asked to select one of its members to liaise	
	with the Professional, who attends Junior Committee meetings. This will provide a	
	valuable line of communication with the Council due to the Professional's	
	involvement on the Golf Committee and addresses the representational issues the	
	Council was requested to implement.	
	3. The Code of Conduct Policy has now been agreed by Council and will be published	
	in the clubhouse and on the website.	
	4 A Dress Code Policy remains an issue for further discussion by the Council.	
	5. A Zero Tolerance Policy was also agreed by Council, and it hoped that Council	
	members, Club members and Club staff will all undertake its application. It will be	
	displayed prominently in the Clubhouse and on the website.	
	6. The latest draft of the Disciplinary Policy had been distributed to Council members.	
	Further minor amendments were considered and the only remaining issue, to be	
	discussed at the next Council meeting, concerns the appointment of an Investigating	
	Officer.	

11.	with the minutes.	
11.	<u>Strategy</u> 1. A strategy committee meeting is to be convened in July when it is hoped that	LB/GG
	Council members' workload might have eased.	
12.	AOB	
LZ.	1 . JT proposed that the Council meeting minutes are agreed and signed off at the	
	following month's meeting instead of being agreed electronically and published after	
	each meeting. After some discussion LB proposed, and GG seconded, that the	
	minutes continue to be agreed electronically and published on the website within	
	two weeks of each meeting. 1 voted against, 2 abstained and 7 voted for LB's	
	proposal, and therefore it was carried.	
	2. SJ questioned the duration of current Council roles. JT confirmed that all seats on	
	this Council are for one year only and the new constitution, once voted upon at the	
	next AGM, will state the terms of office going forward.	
	3. LB said that we needed to appoint two new Trustees and he suggested two	
	possible candidates. It was unanimously agreed that LB would approach the two	
	members who have been identified, and he will report back.	
	4. The two Members who have recently been co-opted onto the House and	LB
	Communications committees were formally approved, all agreed.	
	5. A unanimous vote agreed that LB is to contact Booth Ventures, regarding their	
	proposals for the practice area and he is to confirm to them that the project is to be	
	put on indefinite hold.	LB
	6. It was agreed that LB would contact the Clubs Safeguarding Officer to see if he is	
	willing to continue in the roll.	
		LB
	The meeting concluded at 9.40pm	
	Date of next meeting: Thursday 6 th July at 6.00pm in the Blencathra Room	