Minutes of the Club Council Meeting



Thursday 10th August 2023 at 18.00 in the Blencathra Room

	<u>Present:</u> Les Balmer (Chair) (LB), Joan Armstrong (President) (JA), Ladies Captain Liz Horlacher (LH), Club Vice Captain Nigel Scott (NS), John Taylor (JT), Gavin Oliver (GO),	ACTION
	Stephen Johnson (SJ), Gail Gravett (GG), Richard Hellon (RH). Carol Slinger (Minutes secretary)	
1.	Apologies	
	Darren Whitfield (DW), Club Captain Javid Latif (JL)	
	Minutes of previous meeting	
	The minutes were circulated to all attendees of the Council meeting held on 6 th July	
	were agreed as a true record of the meeting and sent for publication on 20 th July.	
2.	Matters arising	
	2.8.3 Review of each section's website pages and update appropriately. All Chairs. GG	
	reported that most updates have been carried out.	
	2.4.1 Review security procedure for greenkeepers shed. GO & RH investigated and	
	the key holders' responsibilities have been formalised. LB agreed to be an	
	additional key holder.	
	2.5.5 Update on Internet providers to get a better service in the clubhouse. LB is	
	chasing up Fibrus - ongoing.	LB
	2.6.2 Formalisation of a central booking procedure using BRS for all facilities. RH has	
	identified the required information that all sections need to complete on BRS for	
	every booking and a procedure has been issued to all concerned.	
	2.11.1 Strategy development committee formed. LB & GG. It was agreed that the	
	constitution and rules of the Club need to be concentrated upon before the longer-	
	term strategy is looked at, so the Strategy Meeting due to take place during W/C	
	21 st August will be rescheduled.	
	2.12.3 Paperwork with the new Trustees. LB. Our solicitors are preparing the	
	required document.	
	4.5 Investigation into safety issue with the greenkeepers. RH & GO investigated the	
	issue. The Greenkeeper's chain saw training is all up-to-date. The incident was	
	logged in the accident book as a near-miss and RH discussed the report with the	
	greenkeeping staff.	
	7.3 Agronomist contracted to assess the condition of the course. DW. The	
	agronomist visited on 20 th July and his full report is due anytime. However, his	
	feedback on the day was very complementary, stating that considering the high	
	level of use, the very dry June and very wet July, the course was in good condition.	
	He suggested that buggy use should be reduced in winter whenever possible and	
	possibly removing 2-3 holes for a couple of weeks each through the winter would	
	also help rest the course.	GO
	The agronomist's report will be distributed to the membership when it is received,	
	and the Course Committee will make further recommendations following receipt of	LB
	the report.	
	LB said that if we thought that it was a good idea the agronomist had offered to	
	come and speak to members at a meeting, so further thought will be given to this	
	once his report is received.	
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	7.4 Costings to repair the storage bays at the greenkeepers shed. GO – Carried	
	forward	
	9.1 New date set for sponsor's golf day. GG has arranged this for Friday 29 th	
	September and asked Council Members to attend, if possible.	
	9.2 Assessment of the policies requiring an update on the website. LB has sourced	
	the most recent documents and is working through them.	
	10.1 Next Vice Captain and President approached about their roles for 2024/5. NS	
	confirmed that he'd discussed the role of Vice Captain with Chris Rebanks and he	
	was very pleased to report that Chris has accepted the role.	
	LB said that Joan Armstrong has also accepted the offer to remain as Club President.	
	10.2 Junior committee representative to feed into the Council. LB discussed this with	
	John Shefield and a member of the Junior Committee will be appointed to bring	l D
	things forward to the Council.	LB
	10.3 Notice to staff and members given on the Code of Conduct and Dress Code. LB	
	Actioned 0n 19/07/23	
	12.1 Notice to members regarding the number of guests that can be signed by	
	members. LB Actioned.	
	12.2 Consideration as to help improve pace of play with societies/visitors. All. This	
	was discussed again and the Council ask that all members be aware of their pace of	
	play. The greenkeepers have also reported that some players do not give them	
	priority on the course which disrupts their work schedule, and GO said that one	
	such incident had happened earlier today and it was agreed that LB would have a	
	chat with the member concerned.	LB
3.	Correspondence	
J.	An email has been received from N Branthwaite regarding an incident on the	
	practice area, and following a discussion it was agreed that LB would respond to	
	the letter on behalf of the Council. It was also agreed that RH & LB would	RH & LB
	complete a risk assessment of the practice area, paying particular attention to the	
	area around where the "picnic" benches are located.	
	2. An email has been received from K Dixon regarding the state of the course	
	following a large visiting party. Some members of the Council had also witnessed this and it was agreed that it shouldn't happen again. Additional and larger bins to	l Bu
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	most have been resolved. Andrew offer using the system. LB and GG to draft a r	•	LB GG
4.	Health and Safety		
	was recorded in the club accident book.The list of key holders registered with o reviewed and revised if required.	to her leg and went to A&E. The incident	RH
5.	<u>Finance</u>		
	1. Bank balances as at 31st July 2023:	Compared to previous year:	
	PGC: £ 61,000.48	PGC: £162,207.54	
	Reserve Account £150,000.00		
	PGC Ltd: ££81,780.96	PGC Ltd: £83,865.17	
	Cumberland BS £116,799.04	Cumberland BS £116,462.16	
	Aged debtors - £4,883.58		
	Aged creditors - £2,038.83		
	PGC account balance as at 10th August 202	,	
		categories and rates as published on the ommittee should review the Membership ip rates	SJ
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	to ring before teeing off' could be improved. All agreed. RH stated that the signs on the practice area also need replacing. Wording/designs to be forwarded to SJ to order.	LH RH & SJ
	All agreed. 4. LH reported that the sign on the Ladies 17 th tee box regarding 'waiting for the bell	
	the caterers prior to the start of the 2024 season. 3. LH asked if the 2024 Ladies 4BBB Open could be scheduled on Friday 23 rd August.	
	now over, LH to ask her Vice Captain to discuss the provision of team meals with	
	2. LH reported that the Ladies Team meals have been inconsistent. As the season is	
	Wednesday mornings. All agreed.	
	1. LH has been asked by a Lady Member if a Pilates class could be run at the Club on	
11.	AOB	
	detail. JT will circulate a draft to Council members prior to the meeting.	
	scheduled for Thursday 14th September purely to scrutinise the Governance	
	Rules (1-4) were discussed at this meeting and a further meeting has been	
	1. Prior to the meeting JT circulated draft 'Rules for the Governance of the Club'.	
10.	Constitution	
	involvement and GG to draw up a contract and forward to SJ for invoicing.	
	The first event they may attend is Finals Day. The Council agreed to their	GG SJ
	will be given the facility to bring cars as additional advertising to prestige events.	
	sponsorship signage on the end of the Clubhouse and the Starter's Hut and they	
	have provisionally agreed a one-year deal worth £3,000. They will put	
	3. We have been approached by Carlisle Mercedes, to be a lead Sponsor and they	
	items were identified as issues. These have been sent to BRS for resolution.	
	2. A website meeting was held with Tim Dykes and Allan Bewley and a number of	
	a new fast broadband line is available.	
	bandwidth for it to operate effectively and therefore it has been put on hold until	
	Having evaluated a webcam for the club, it would require a considerable	
9.	Communications/IT	
8.	Golf - No report	
	4. There is also a vacancy for an apprentice greenkeeper.	
	interest.	
	replacement greenkeeper has been advertised, and there has been significant	
	3. Following the resignation of a member of the Greenkeeping Team a vacancy for a	
	scheduled work will be completed between competitions over the next 4-6 weeks.	
	 Work during maintenance week was disrupted due to heavy rain throughout. The 	
,.	The greens report was recently published.	
7.	Course	
	be recorded and managed through BRS. A new process has been agreed and copies sent to all affected parties so that we can implement it.	
	9. It has been agreed that all bookings for golf, rooms, functions and catering must	
	EPOS rather than cash payments by members.	
	financial model of how it will work in practice. This will see the reintroduction of	КП
	Catering Team who feel that it is workable and have been tasked with providing a	RH
	8. A policy regarding membership discount rates has also been discussed with the	
	locker rooms at a reasonable cost.	
	7. Following feedback from members we will work to see how we can improve the	

5. GG asked if 4 players could be invited from each sponsor on Sponsors Day. All agreed.
6. LB suggested that the 2024 Vice Captain and the 2024 incoming Lady Captain could be invited as observers to a Council meeting immediately prior to them taking office. All agreed.
The meeting concluded at 22.10
Date of next meeting: Wednesday 27 th September at 6.00pm in the
Blencathra Room