



Procedure for Closing the Golf Course

1.0 Purpose

Describe the process to be followed when a decision has been made to close the Course.

2.0 Scope

This procedure applies to all Members of Penrith Golf Club (the Club).

3.0 Responsibilities

Head Greenkeeper - Implement this procedure.

Professional/Club Shop Supervisor Support implementation of this procedure.

Course Chairman - Maintain this procedure, ensure that the Head Greenkeeper is aware of and complies with this procedure.

4.0 Implementing Actions

4.1 Once the decision to close the Course has been made, the official responsible for the decision is to ensure that:

4.1.1 The “Course Closed” sign is placed at the entrance,

4.1.2 the Course Information Line and Website are updated, and

4.1.3 The Club Office Staff, Club Professional/Club Shop Supervisor, and Bar/Catering Staff are advised of the action taken.

4.2 Whenever a **major** competition is about to begin or is in progress, the official responsible for the decision is to inform the event organiser at the earliest opportunity.

4.3 If the reason for closure implies a threat or danger to golfers already on the Course, the official responsible for the decision is to take immediate action by sounding the claxon, located in the Professional/Club Shop.

4.4 When the Course is re-opened the official responsible for the decision is to ensure that the actions above are reversed.

5.0 Related Documents

[PL-2019-006 Course Closure Policy](#)

6.0 Record of Approval

Role	Responsible Persons	Approval Date
Course Team	G. Oliver - Course Chairman	29 th April 2024

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